



HAVE  
YOUR  
SAY

# 2023 CORPORATION/ASSOCIATION VOTE GUIDE

*for Access Credit Union Business Account Holders*



**MEMBER VOTE: MARCH 13 – 17, 2023**

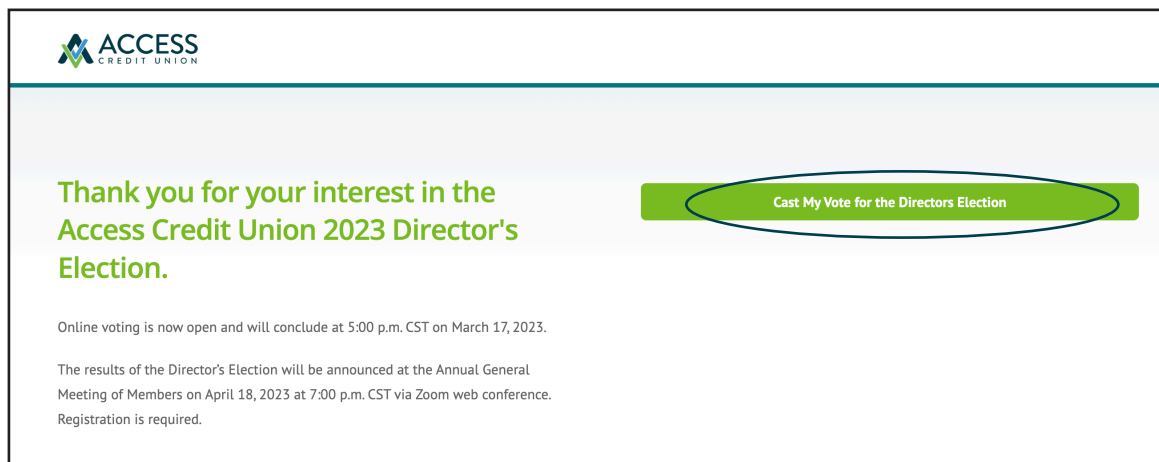
# Board of Directors Elections

Online voting commences March 13 at 9:00 AM CDT and will conclude on March 17 at 5:00 PM CDT. Vote results will be announced at the Annual General Meeting of Members on April 18, 2023.

The following guide is for Access Credit Union members voting online at:  
**[accessvotes.ca](https://accessvotes.ca)**

Voter eligibility details can be found at the end of this guide.

**SCREEN 1:** Click on “Cast My Vote for the Directors Election”.



**ACCESS CREDIT UNION**

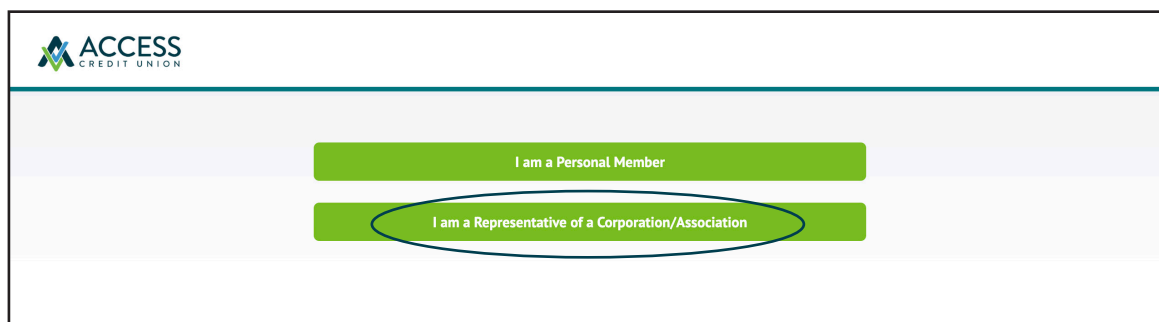
Thank you for your interest in the  
Access Credit Union 2023 Director's  
Election.

Online voting is now open and will conclude at 5:00 p.m. CST on March 17, 2023.

The results of the Director's Election will be announced at the Annual General Meeting of Members on April 18, 2023 at 7:00 p.m. CST via Zoom web conference. Registration is required.

Cast My Vote for the Directors Election

**SCREEN 2:** Click on “I am a Representative of a Corporation/Association”.



**ACCESS CREDIT UNION**

I am a Personal Member

I am a Representative of a Corporation/Association

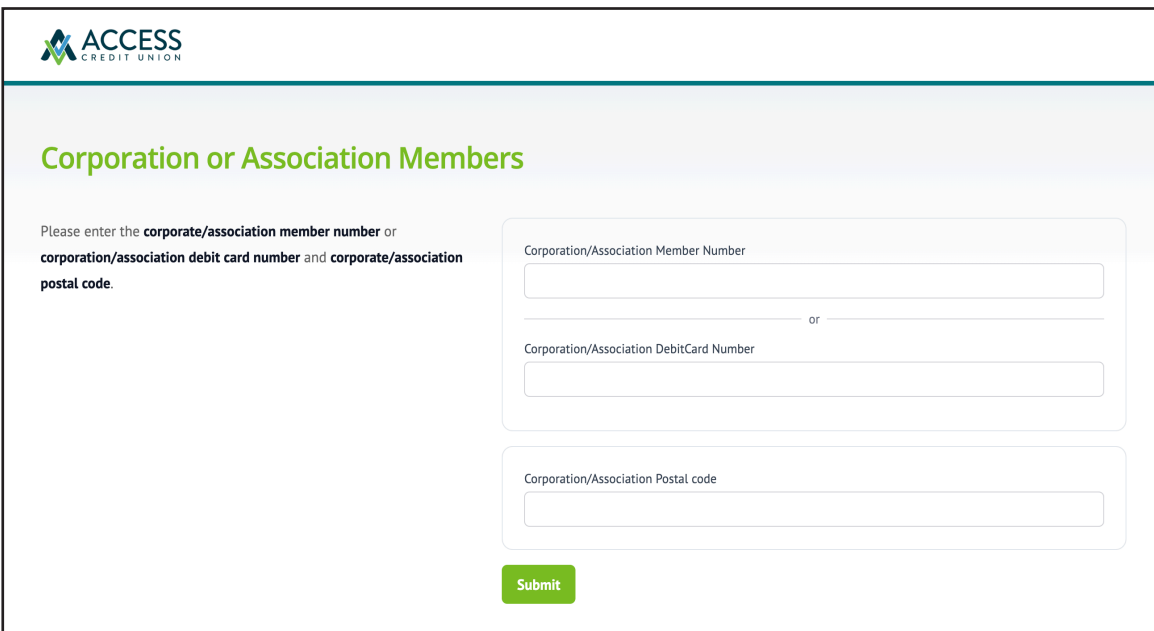


### SCREEN 3:

Enter the Corporation/Association member number **OR** Corporation/Association debit card number.

Enter the Corporation/Association Postal Code.

Click “Submit”.



The screenshot shows the 'Corporation or Association Members' login page for Access Credit Union. The page has a light blue header with the Access Credit Union logo. Below the header, the title 'Corporation or Association Members' is displayed in green. The main content area contains a form with the following elements:

- A text prompt: 'Please enter the corporate/association member number or corporation/association debit card number and corporate/association postal code.'
- A group of input fields with labels: 'Corporation/Association Member Number', 'Corporation/Association DebitCard Number', and 'Corporation/Association Postal code'. There is an 'or' separator between the first two fields.
- A green 'Submit' button at the bottom right of the form.

### NOTE:


If the Representative for the Corporation/Association **IS** also a personal member of Access Credit Union, continue to screen 4 in the guide.

If the Representative for the Corporation/Association is **NOT** a personal member of Access Credit Union, skip to screen 5 in the guide.



#### SCREEN 4:

Enter your personal member number **OR** personal debit card number.  
Enter your Date of Birth **OR** Postal Code.  
Read and accept (use check box) the declaration statement.  
Click **"Submit"**.



## Representative's Declaration Form

Please provide your **personal member number** *or* **personal debit card number** and your **date of birth** *or* **postal code**.

Representative's Personal Member number

or

Representative's Personal Debit card number

Representative's Date of Birth

Month ▼

Day ▼

Year ▼

or

Representative's Postal code

☐ I hereby declare that:

- The organization is a member of Access Credit Union;
- I am duly appointed to represent and vote on behalf of this member;
- I am casting no more than one ballot on behalf of this member;
- I have not voted on behalf of any other Body Corporate or Association;
- No other person has been authorized to vote on behalf of the Body Corporate or Association named above;
- I am 18 years of age or older.

**Submit**

By clicking SUBMIT, I am authorizing Access Credit Union to share the personal information that I have input above with Avenue 4 Communications who is acting as scrutineer for the member voting process.




## SCREEN 5:

Enter Representative's Date of Birth.

Enter Representative's Postal Code.

Read and accept (use check box) the declaration statement.

Click "Submit".



## Representative's Declaration Form

Please provide your **date of birth** and **postal code**.

Representative's Date of Birth

Month

Day

Year

Representative's Postal code

☐ I hereby declare that:

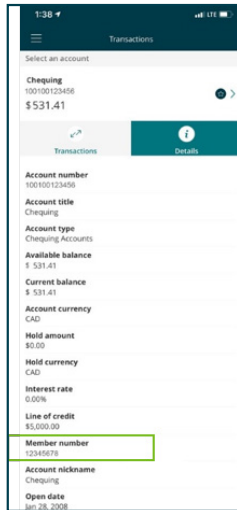
- The organization is a member of Access Credit Union;
- I am duly appointed to represent and vote on behalf of this member;
- I am casting no more than one ballot on behalf of this member;
- I have not voted on behalf of any other Body Corporate or Association;
- No other person has been authorized to vote on behalf of the Body Corporate or Association named above;
- I am 18 years of age or older.

Submit

By clicking SUBMIT, I am authorizing Access Credit Union to share the personal information that I have input above with Avenue 4 Communications who is acting as scrutineer for the member voting process.

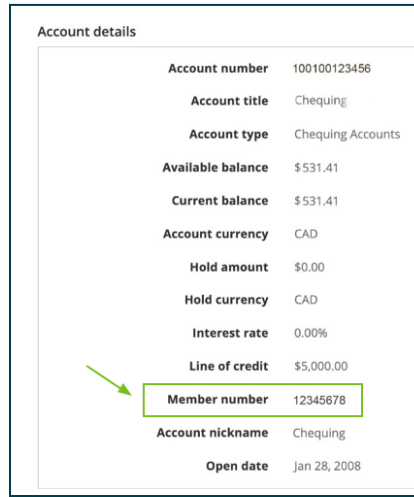


*Legacy Access and Noventis members can find their member numbers as follows:*



### MOBILE APP:

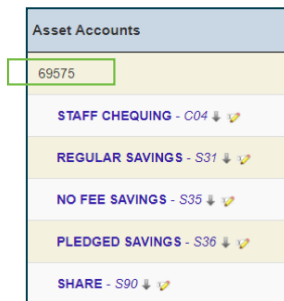
from a mobile device, login to mobile banking; select one of your accounts and click on the forward facing arrow (>) to view Account Details.



### ONLINE BANKING:

from a browser, login to the online banking platform; under "My Accounts" choose one of your account and click on the forward facing arrow (>) to view Account Details.

*Legacy Amaranth members can find their member numbers as follows:*



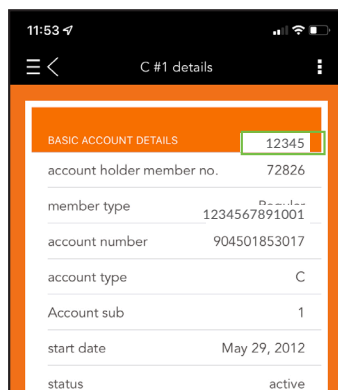
### ONLINE BANKING:

from a browser, login to the online banking platform. Your member number will be on the home screen when logged in.

*Legacy Sunova members can find their member numbers as follows:*

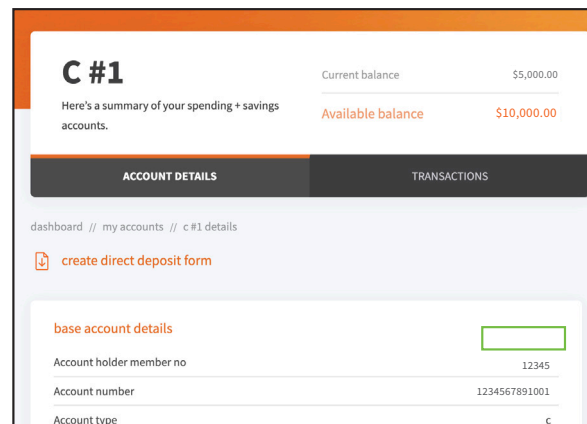
### MOBILE APP:

from a mobile device, login to mobile banking; click the menu icon and select accounts, then click "Account Details" on one of your accounts.



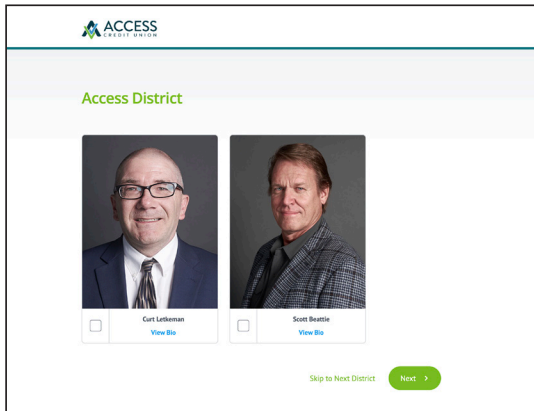
### ONLINE BANKING:

from a browser, login to the online banking platform; click "Accounts" from the top menu bar. Choose one of your accounts and click on the "View Account" button. Click on "Account Details".



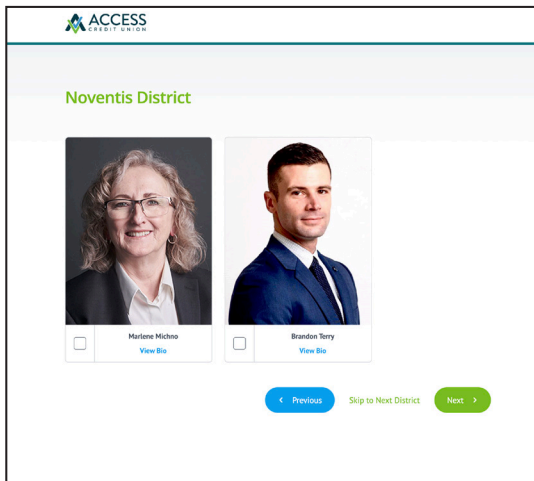
## SCREEN 6:

There is one vacancy available in each of the Access, Noventis, and Sunova Districts. All members are able to vote for all Districts; however, there will be only one appointment per District.



To view candidate biography, click, **“View Bio”**.

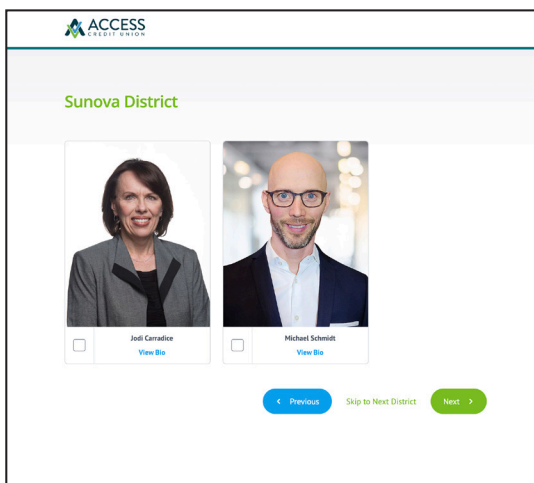
Select one candidate for the Access District by using the check box. Click, **“Next”**.



To view candidate biography, click, **“View Bio”**.

Select one candidate from the Noventis District by using the check box. Click, **“Next”**.

Use the **“Previous”** button to go back Districts, if needed.



To view candidate biography, click, **“View Bio”**.


Select one candidate from the Sunova District by using the check box. Click, **“Next”**.

Use the **“Previous”** button to go back Districts, if needed.



## SCREEN 7:

Review your vote selections for each District.  
Read disclaimer statement.  
To edit votes, click, **"Change Vote"**.  
To officially cast your votes, click **"Confirm"**.

Log out

### Confirm Selections


I understand that:

- it is my right, as an Access Credit Union Member, to vote for all Director Districts;
- each District vote is cast under its own ballot; and
- if I did not cast a ballot in one or more of the Districts, I forfeit my right to vote for that District. All other District votes cast remain valid.


Please review your selections and click **'Confirm'** to officially cast your ballots.

If you wish to make changes to your selections, click **'Change Vote'**.

#### Access District




Scott Beattie




Curt Letkeman

#### Noventis District




Marlene Michno




Brandon Terry

#### Sunova District



Jodi Carradice




Michael Schmidt

Change Vote Confirm >

## SCREEN 8:

Your votes are now successfully cast.



### Thank you for participating in the Access Credit Union 2023 Director's Election. Your vote is now cast.

The results of the Director's Election will be announced at the Annual General Meeting on April 18, 2023 at 7:00 p.m. CST via Zoom web conference. *Registration is required.*

To register for the Annual General Meeting or to find out more information, please visit [accesscu.ca](https://accesscu.ca) or contact 1.800.264.2926. Registration closes at 5:00 p.m. CST on April 17, 2023.





# Voter Eligibility

## GENERAL VOTING GUIDELINES

- Must be a member – one share one vote.
- Must be over the age of 18 years.
- Members who have a joint account at legacy Sunova or legacy Amaranth share a membership number so only one member from these joint accounts is eligible to vote.

## VOTING ON BEHALF OF A CORPORATION OR ASSOCIATION

A member that is a corporation or association must appoint a representative to vote on its behalf by completing a resolution [refer to: subsection 68(1) of the Act]. Complete the Corporate Resolution form.

## TYPES OF CORPORATIONS OR ASSOCIATIONS

- Registered corporations, for example:
  - » ABC Sewing Inc., ABC Sewing Ltd., ABC Sewing Corporation; ABC Sewing Corp.
- Non-profit organizations - active and organized sports teams.
- Where there are several sub accounts under the same org record (applies to corporations and non-profit organizations) that entity has one vote, for example:
  - » XYZ Church Ltd may have a separate missions account, youth group account, ladies group account or Sunday School account, they are deemed to be one entity – under the primary account holder, in this case XYZ Church Ltd. is allowed one vote.

**Types of Business that are not allowed to vote as they are not considered a body corporate and are not an entity that can vote:**

- Sole Proprietorship/Trading As Businesses, for example:
  - » Joe Smith operating or trading as Joe's Hauling.

### Proxy Voting

- Access Credit Union's by-laws do not allow voting by proxy.

## TRUST ACCOUNTS

- Not eligible for voting
  - » The trustee cannot vote on behalf of the beneficial owner as that would be deemed to be voting by proxy (conclusion drawn in consultation with Financial Institutions Regulation Branch "FIRB").

## ESTATE ACCOUNTS

- Not eligible to vote – executors would be deemed to vote by proxy and the by-laws do not allow a proxy vote (conclusion drawn in consultation with FIRB).

## POWERS OF ATTORNEY

- Not eligible to vote - It is the principal (the real owner) who has the only right to vote. A power of attorney is equivalent, in this respect, to a proxy, and is not permitted. The member alone has the right to vote, and if the member has ceased to have the capacity to cast a vote, the attorney cannot act on behalf of the member as proxies are not permitted.

## NEW MEMBERSHIPS AND VOTING ELIGIBILITY

- The cut-off for voting eligibility is governed by Section 62 of the Act, which states that the record date for determining which members are entitled to receive notice of a meeting of members is the closing of business on the day immediately preceding the day on which notice is given.
- Notice will be posted in the local newspapers, therefore in order to be eligible to vote the membership must have been opened by the close of January 24th, 2023.

## MINORS' VOTING RIGHTS

- No member who is under the age of 18 may vote [subsection 67(1)].

