



HAVE
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2025 BUSINESS VOTE GUIDE

for Access Credit Union Business Account Holders



MEMBER VOTE: APRIL 3 - 9, 2025

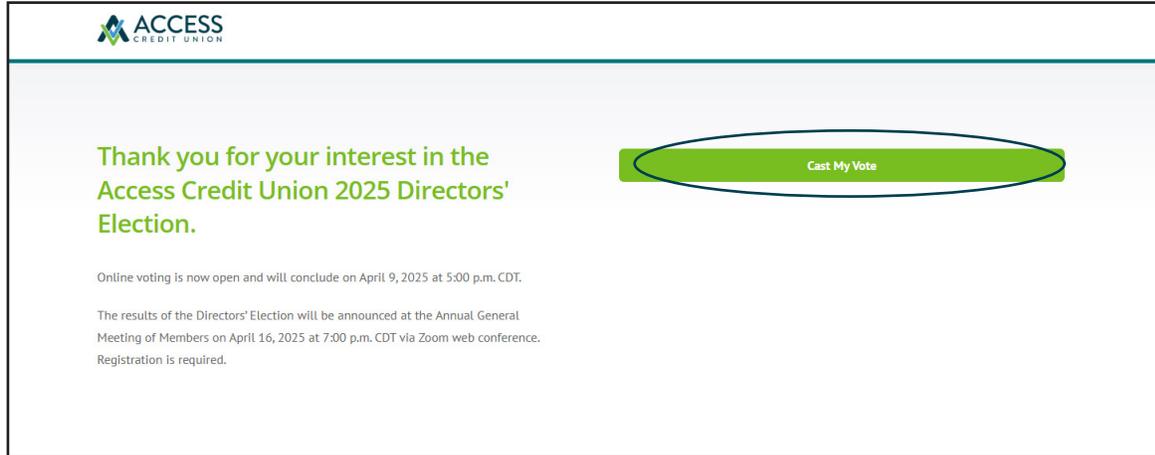
Board of Directors' Elections

Online voting commences April 3 at 9:00 AM CDT and will conclude on April 9 at 5:00 PM CDT. Vote results will be announced at the Annual General Meeting of Members on April 16, 2025.

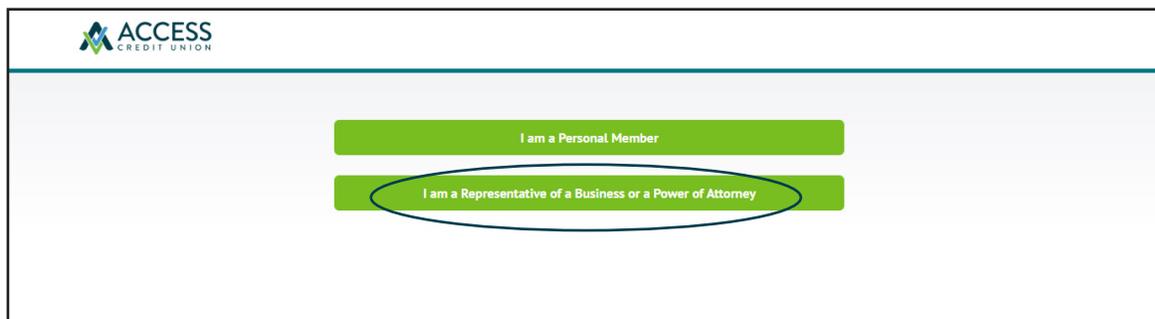
The following guide is for Access Credit Union members voting online at: accessvotes.ca

Voter eligibility details can be found at the end of this guide.

SCREEN 1: Click on "Cast My Vote".



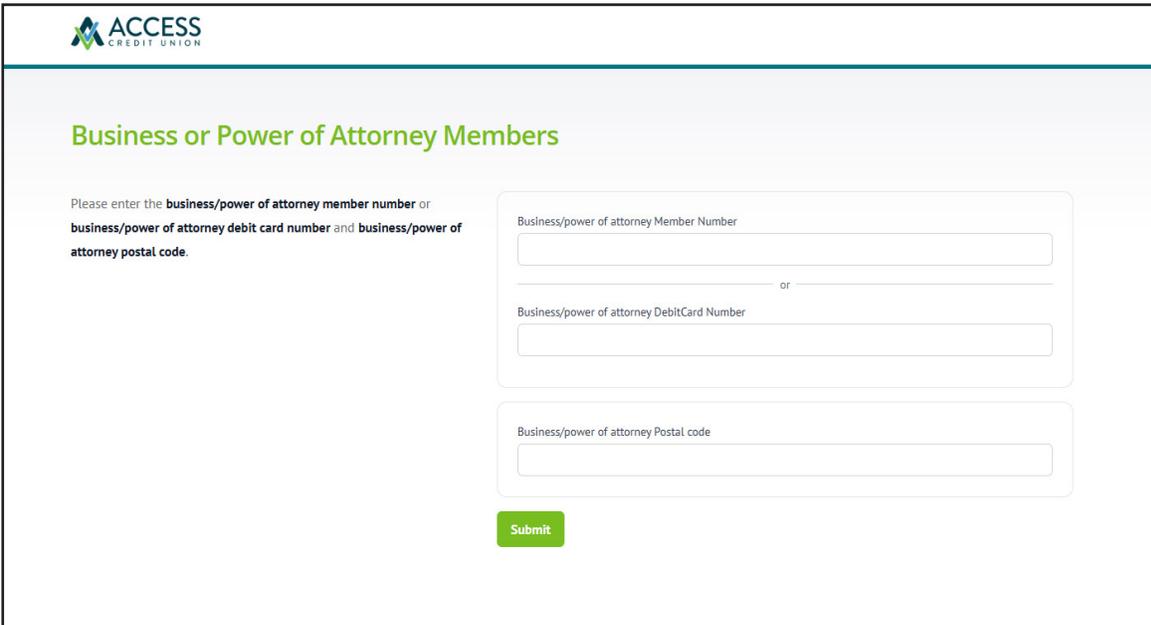
SCREEN 2: Click on "I am a Representative of a Business or a Power of Attorney."



SCREEN 3:

Enter the business/power of attorney member number or business/power of attorney debit card number and business/power of attorney postal code.

Click **“Submit”**.



The screenshot shows a web form titled "Business or Power of Attorney Members" from ACCESS CREDIT UNION. The form includes a header with the logo and title. Below the title, there is a prompt: "Please enter the business/power of attorney member number or business/power of attorney debit card number and business/power of attorney postal code." The form contains three input fields: "Business/power of attorney Member Number", "Business/power of attorney DebitCard Number", and "Business/power of attorney Postal code". A green "Submit" button is located at the bottom right of the form area.

NOTE:

If the Representative for the Business or Power of Attorney **IS** also a personal member of Access Credit Union, continue to screen 4 in the guide.

If the Representative for the Business or Power of Attorney is **NOT** a personal member of Access Credit Union, skip to screen 5 in the guide.



SCREEN 4:

Enter your personal member number **OR** personal debit card number.
Enter your Date of Birth **OR** Postal Code.
Read and accept (use check box) the declaration statement.
Click **“Submit”**.



Representative's Declaration Form

Please provide your **personal member number** *or* **personal debit card number** and your **date of birth** *or* **postal code**.

Representative's Personal Member number

_____ or _____

Representative's Personal Debit card number

Representative's Date of Birth

Month Day Year

_____ or _____

Representative's Postal code

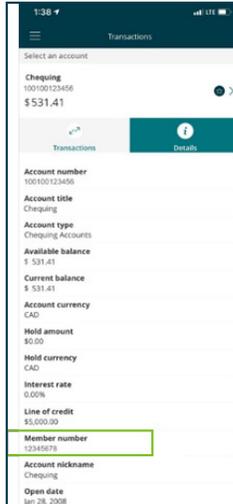
I hereby declare that:

- I am voting on behalf of a member of Access Credit Union
- I am duly appointed to represent and vote on behalf of this member
- I am casting no more than one ballot on behalf of this member
- I am 18 years of age or older
- **For Business Members**
 - I have not voted on behalf of any other business
 - No other person has been authorized to vote on behalf of this business

By clicking SUBMIT, I am authorizing Access Credit Union to share the personal information that I have input above with Avenue 4 Communications who is acting as scrutineer for the member voting process.

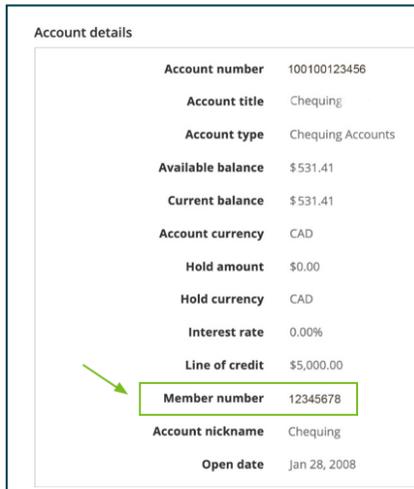


Members can find their member number as follows:



MOBILE APP:

from a mobile device, login to mobile banking; select one of your accounts and click on the forward facing arrow (>) to view Account Details.



ONLINE BANKING:

from a browser, login to the online banking platform; under "My Accounts" choose one of your account and click on the forward facing arrow (>) to view Account Details.



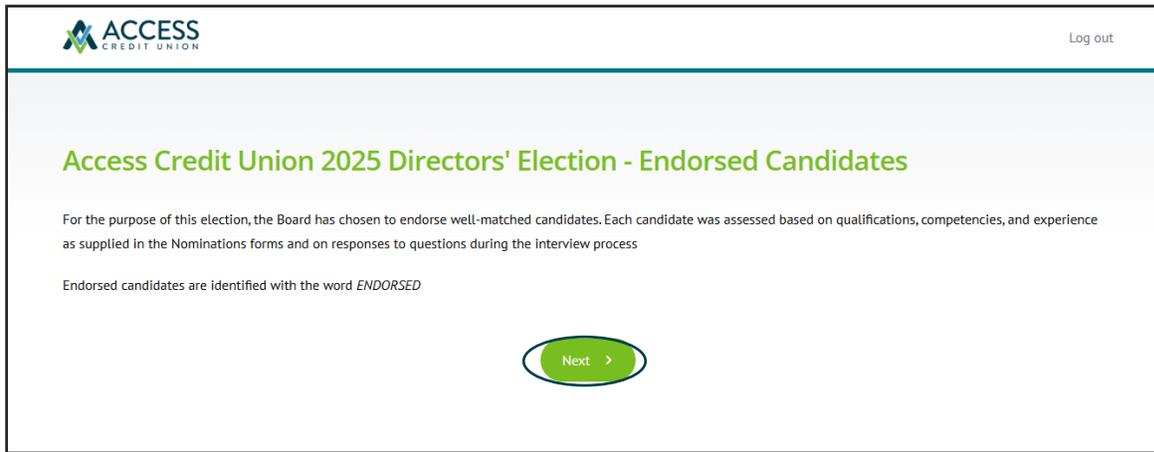
SCREEN 5:

For the purpose of this election, the Board has chosen to endorse well-matched candidates.

Each candidate was assessed based on qualifications, competencies, and experience as supplied in the Nominations forms and on responses to questions during the interview process.

Endorsed candidates are identified with the word ENDORSED.

To continue, click **“Next”**.



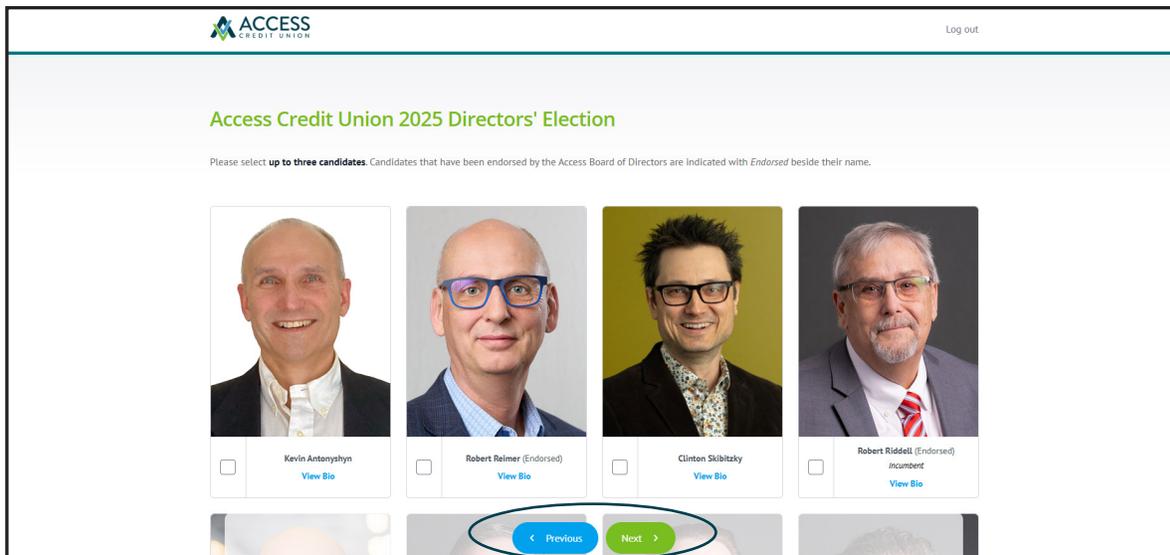
SCREEN 6:

To view candidate biography, click, **“View Bio”**.

Candidates that have been endorsed by the Access Board of Directors are indicated with Endorsed beside their name.

Please select up to three candidates.

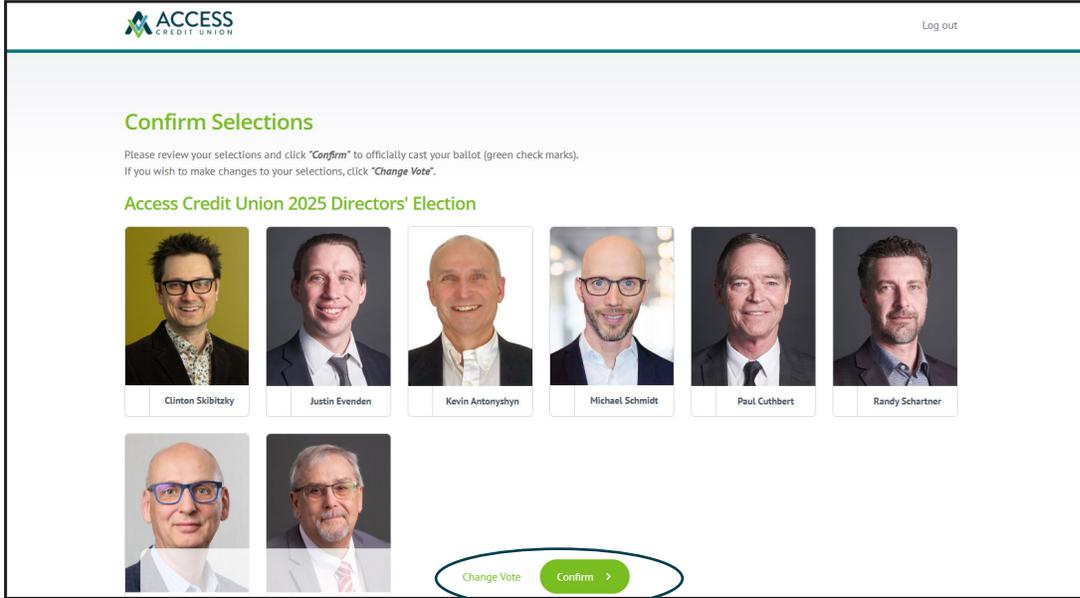
Click **“Next”**.



SCREEN 7:

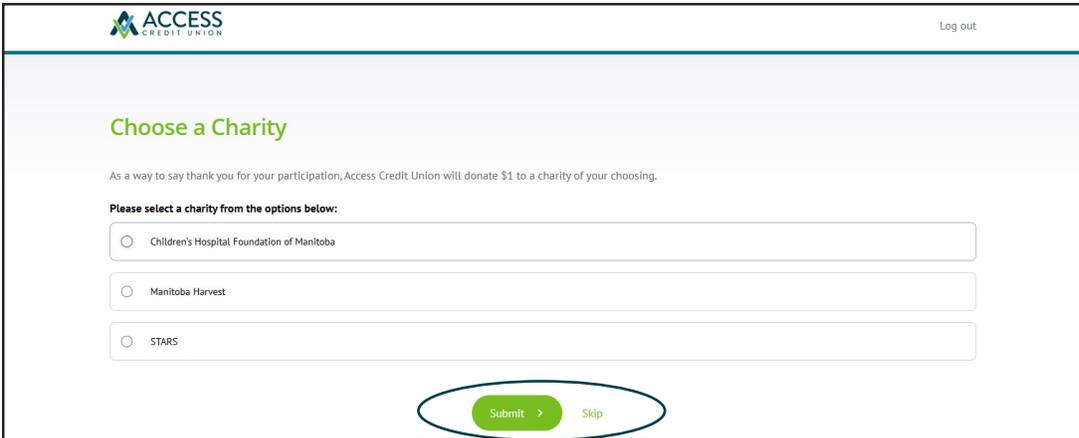
Review your selections and click “**Confirm**” to officially cast your ballot.

If you wish to make changes to your selections, click “**Change Vote**”.



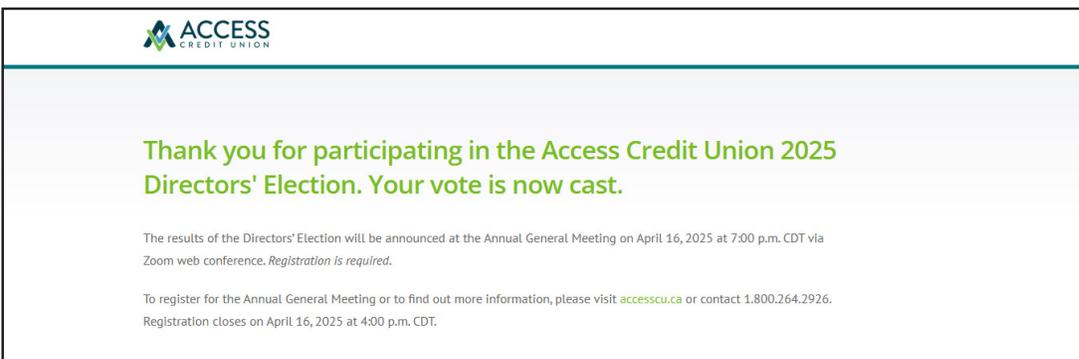
SCREEN 8:

Members can choose 1 of 3 charities and Access will donate \$1 per vote cast. Click “**Submit**” or “**Skip**”.



SCREEN 9:

Your votes are now successfully cast.



Voter Eligibility

GENERAL VOTING GUIDELINES

- Must be a member – one share one vote.
- Must be over the age of 18 years.

VOTING ON BEHALF OF A CORPORATION OR ASSOCIATION

Corporate Resolution – Business members of the Credit Union must appoint a representative to cast a vote on behalf of the organization. Corporate voting resolutions submitted for past votes remain in effect until they are cancelled or revoked in writing by the Company/Association.

In accordance with the voting notice, all Corporate Resolutions were to be received by Thursday, March 27, 2025 at 12:00 p.m.

A member that is a corporation or association must appoint a representative to vote on its behalf by completing a resolution [refer to: subsection 68(1) of the Act].

TYPES OF CORPORATIONS OR ASSOCIATIONS

- Registered corporations, for example:
 - » ABC Sewing Inc., ABC Sewing Ltd., ABC Sewing Corporation; ABC Sewing Corp.
- Non-profit organizations - active and organized sports teams.
- Where there are several sub accounts under the same org record (applies to corporations and non-profit organizations) that entity has one vote, for example:
 - » XYZ Church Ltd may have a separate missions account, youth group account, ladies group account or Sunday School account, they are deemed to be one entity – under the primary account holder, in this case XYZ Church Ltd. is allowed one vote.
- Sole Proprietorship/Trading As Businesses, for example:
 - » Joe Smith operating or trading as Joe's Hauling.
- Partnerships, for example:
 - » Joe Smith and Jane Doe operating or trading as J & J Lawn Care

Proxy Voting

- Access Credit Union's by-laws do not allow voting by proxy.

TRUST ACCOUNTS

- Not eligible for voting
 - » The trustee cannot vote on behalf of the beneficial owner as that would be deemed to be voting by proxy

ESTATE ACCOUNTS

- Not eligible to vote – executors would be deemed to vote by proxy and the by-laws do not allow a proxy vote

POWERS OF ATTORNEY

- Powers of attorney may vote on behalf of another member if the Credit Union has received a copy of the power of attorney document and the document specifies that they may vote on behalf of the Member.

NEW MEMBERSHIPS AND VOTING ELIGIBILITY

- The cut-off for voting eligibility is governed by Section 62 of the Act, which states that the record date for determining which members are entitled to receive notice of a meeting of members is the closing of business on the day immediately preceding the day on which notice is given.
- Notice will be posted in the local newspapers, therefore in order to be eligible to vote the membership must have been opened by the close of March 26, 2025.

MINORS' VOTING RIGHTS

- No member who is under the age of 18 may vote [subsection 67(1)].

